

SUBSTITUTION

If, after booking and paying for a registration or social function ticket you are unable to attend, you may nominate someone else to attend in your place. If the substitute falls within a different registration type, an additional fee will be charged to reflect the appropriate rate. A refund of the difference may be applied if the substitute falls within a lesser registration rate and advice is received within the cancellation notice periods outlined below.

Substitutions must be advised in writing to the conference organisers at rmaconference@acrrm.org.au

PDP hours may be allocated to the substitute delegate.

Registration tickets cannot be shared over the duration of the event.

REFUNDS

Conference Registration

Conference Registration refers to the following registration types: Member; Non-Member; Registrar; Intern; Medical Student; Presenter; Exhibitor; Sponsor

Cancellations must be requested in writing to the conference organisers at rmaconference@acrrm.org.au
The effective date is the date of email sent.

- 90 days' notice or more - full refund
- 90 to 60 days' notice - 80% refund
- 60 to 30 days' notice - 40% refund
- 30 days or less - no refund

Exhibition

Cancellations must be requested in writing to the conference organisers at rmaconference@acrrm.org.au
The effective date is the date of email sent.

- 90 days' notice or more – 30% refund

Sponsorship

Cancellation of any sponsorship or partner package will result in a nil refund.

Advertising

Cancellation of any advertising will result in a nil refund.

CANCELLATION

In the event the RMA conference is cancelled, due to unforeseen circumstances or government restrictions, a full refund or transfer of credit will be applied.

The conference organisers are not liable for any travel and/or accommodation costs associated with a cancellation of the RMA conference. Personal or company insurance policies should be referred to in these circumstances.

If you are registered for a pre or post ACRRM course, which is scheduled to be held in conjunction with the RMA conference you are registered for, refunds or transfers of monies paid will be managed directly by the ACRRM Courses Team.

**The RMA Conference Management Team will endeavour to process any refunds within 30 days of cancellation.*