

## Rural Medicine Australia

### Abstract submission guidelines

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The Rural Medicine Australia (RMA) conference is the leading rural and remote medical conference in Australia. The conference focuses on topics that affect doctors in rural and remote setting in addition general practice medicine that doctors are faced with daily. The conference program features both practical hands on workshops and engaging oral presentations for all areas of practice.

#### **What we are looking for:**

- Engaging topics that are in line with our conference theme and streams for RMA19
- Presentations that are relevant to rural and remote doctors and medical services in rural areas
- Interactive workshops that include attendee involvement and provide a hands-on experience

Submissions can range from case studies, clinical updates and research papers. All submissions are to be educational and we encourage innovative work. If submitting research papers, the research is required to be in the later stages or completed with its findings.

#### **Please read the below guidelines prior to submitting:**

- Abstracts are required to be submitted via the [abstract portal](#)
- It is preferred that submissions are submitted using the [RMA template](#)
- Abstract titles are required to be a maximum of 25 words, with the body of the abstract to be no more than 300 words
- Presentation and workshop submissions are to be text only. No diagrams, tables or graphics are required at submission
- Submissions must be in English
- Presenters, author/s and affiliations must be disclosed at submission and where applicable declare any conflicts of interest
- Presenters will be required to submit a short biography of no more than 100 words to appear on the RMA website and conference app.
- The abstract paper will be available to view via the conference app
- The accuracy of the submission is the responsibility of the submitter and/or the presenter of the abstract. Publication of the accepted abstracts within the app should be considered when submitting.
- Abstracts are reviewed by a diverse board of professionals within the medical industry. RMA organisers reserve the right to select the board annually in conjunction with the planning committees advise.
- RMA organisers reserve the right to accept and decline abstracts based on final review and score of each abstract submitted, to maintain a diverse program for maximum attendee engagement
- Poster presentations will be reviewed separately to oral presentation and workshops
- Selected oral presentations and workshops will be offered a poster presentation, should a speaking spot not be available. RMA organisers will notify submitters accordingly
- RMA organisers will contact all those who submit an abstract with either an acceptance into the draft program, a decline or if any edits are required.

- Upon acceptance, please declare if you are unable to present on any specific day between Thursday 24 – Saturday 26 October 2019.
- Whilst every effort will be taken to work closely with each presenter when a change is made, RMA organisers reserve the right to change presentation times and dates if required.
- If you accept to present at RMA19 and should you need to change your date or time, we cannot guarantee a suitable alternative and you may be required to withdraw your acceptance. RMA Organisers will consider alternative poster presentation if applicable.
- RMA organisers will not be held responsible for travel expenses for attendance and will not cover cost should there be delays or unforeseen disruptions to travel arrangements for presenters.
- It is the responsibility of the presenter to arrange travel and accommodation to attend RMA19.
- Presenters are required to register for the conference by purchasing the presenter ticket type for a discounted rate to attend RMA19
- Media may be in attendance at the conference and your abstract may be referenced or published externally

### **Conference theme**

Ride the wave of change

### **Conference streams**

#### **Cultural Health:**

Indigenous health | Refugee health | Religion | Cultural awareness | Cultural barriers

#### **Women in Health:**

Women in the health workforce | Treating female patients | Obstetrics | Termination | Women's health

#### **Family and Community Connections:**

Paediatrics and family health | Doctors entering a new community | Mental health | Nutrition | Men's health | Sexual health | Drug and alcohol | Community primary care | Environmental health | Dermatology | Big picture health issues | Palliative care | Disabilities

#### **Rural Future:**

Junior doctors | Future of technology | Telehealth | Research in general practice | Education and retention

#### **Rural First Responders:**

Aviation and military | Emergency responses | Retrieval | Resources | Natural disasters | High risk emergency medicine

#### **Our Rural Doctors:**

Business development | Workforce | Administration | Quality and safety | Governance | Doctor mental health and wellbeing

RMA19 will have an additional registrar stream and student stream that will captivate each target audience. These streams will be a combination of our conference streams, promising a diverse and robust program.

Organisers reserve the right to include informative sessions into the program that will be delivered to by the host organisations, ACRRM and RDAA. Sessions will be considered based on the relevance and demand for each session by considering current movements and updates within the industry. Host organisations will submit directly to the organisers for acceptance.

## Presentation Types

This year RMA19 has three different presentation types including; practical workshops, oral presentation and poster presentation, offering a conference experience that will be easy to navigate through the interactive program and optimise attendee engagement.

### Workshops

Practical workshops require a hands-on approach that will include the attendee interaction. Hands-on workshops will require the presenter to provide the educational material and equipment if required to execute their workshop presentation.

Presentation time including Q&A:

- 30 min
- 60 min
- 90 min

### Oral Presentations

Oral presentations are to be highly engaging and can be executed in a number of dynamic styles, including; case studies, TEDtalks, pitch session, soapbox and academic papers.

Presentation time including Q&A:

- 15 min
- 30 min
- 60 min

### Poster Presentation

Poster presentation will be displayed for the duration of conference. Posters are required to be portrait size A0 (841mm x 1189mm). Poster display will be the responsibility of the presenter, prior to conference opening. Should you not be able to attend, you may send your poster to the RMA organisers who will arrange the display on your behalf.

## Room Set

Conference room configurations are to be set either theatre or cabaret style and are aligned with presentation suitability. RMA offers the cabaret style seating (round tables of 8 people) to practical workshop presentations to allow for a clear workspace for each attendee. The theatre style set is a traditional presentation style and is available to all oral presentations.

All rooms will be equipped with a 16:9 screen, projector and speakers. With a lectern, lectern microphone and an additional hand-held microphone for Q&A.

RMA organisers reserve the right to alter the room sets as necessary and speakers will be notified of any changes that may occur. Organisers will consider the needs of the presenters when making changes to ensure there is minimal to no impact.

### Submitting Abstracts

Abstract submissions are to be completed via the [abstract portal](#). You will be asked to create an account and follow the prompts within the portal. You may leave and return to your submission at later time if required. Your submission will remain in draft form until complete. Once the submission is complete, a confirmation email will be sent to the email address you provided.

### Key Dates

Call for Abstracts open	Monday 7 January 2019
Call for Abstracts close	Sunday 31 March 2019
Submission notification	May 2019
Early bird sale closes	Friday 31 May 2019
Conference registration closes	Remains Open
Rural Medicine Australia 2019 conference	Wednesday 23 – Saturday 26 October 2019

Should you have any enquires please feel free to contact the event team at ACRRM via [rmaconference@acrrm.org.au](mailto:rmaconference@acrrm.org.au) or 1800 223 226